

Kiwanis Club of Hillsdale

Donation Policy & Request Form

Procedure

Requests for monetary assistance, outright grants and scholarships shall be considered by the Board of Kiwanis Club of Hillsdale using the following procedures:

1. All local applications must be made by written request to the Club and be received by the Club Secretary at least four weeks before the award is desired. The intent is to ensure the Board has sufficient time to review and evaluate the request, and confirm that the request serves to advance or complement the mission and goals of the Club.
2. In that we perform community service beyond the capability of the individual, provide assistance to young children, the aging, the needy, and youth, work toward improvement of our community, and encourage international understanding, all reasonable requests will be evaluated.
3. All requests will be considered however, priority will go to participants in Kiwanis sanctioned activities such as, but not limited to; Key Club, Builders Club, Aktion Club, Circle K, K Kids, club members and their immediate families.
4. Please complete the attached form to request a donation from the Kiwanis Club of Hillsdale.

Kiwanis Club of Hillsdale

Donation Request Form

(Must be received by Kiwanis at least 4 weeks before award is desired)

Contact Name	
Organization	
Address	
City/State/Zip	
Phone Number	
Amount Requested	
Date Requested	

Reason for Request *(including Kiwanis affiliation if any, use additional sheets if necessary):*

Printed Name

(If under 18 Parent or Guardian)

Signature

References (Name and phone number):

- 1.
- 2.
- 3.

Please return this form to: Kiwanis Secretary, 1791 Steamburg Rd. Hillsdale, MI 49242