

KIWANIS CLUB OF HILLSDALE BOARD MEETING  
October 27, 2014

Meeting called to order at 7:08 P.M. by Roger Brook

In attendance: Brook, Hermann, Bianchi, Rowe, Wickham, Roberts. Ex. Wm & Joan VanArsdalen. Absent: Amburgey, White, Osborne.

Guests: Beth Caswell and Don Scoville

New Agenda format expressed as follows: consent of agenda, followed by committee reports, then approval of agenda and reports as one item, following any necessary discussion.

The minutes of the last meeting were reviewed.

Treasurer's report: No report as treasurer not present.

Budget to be discussed at the November meeting as Club Treasurer, VanArsdalen and Tom Osborne are both absent.

Committee reports: There were no committee reports.

Motion by Bianchi, second by Hermann to accept the minutes of the last meeting, the meeting agenda and reports as reported. Motion passed.

Kiwanis Business: There was no Kiwanis business to report.

Communications: There were no communications to report.

Unfinished Business:

Don Scoville reported on the Cold Springs Park project. He reports that he has contacted Jonathan Farzee (master planner) who has requested nineteen items of clarification that Jonathan requires to continue with the project plans. He wants a topographic layout in 1' increments; we have one with 2' increments. Discussion about the potential cost of this layout was discussed. Don will review this request with Prof. Nieratko (MSU) for advice on whether this incrementation is really needed and he (Don) will report back to the board.

Old Business:

Roger will make available via e-mail to the club members, the information/invitation for the club's 90<sup>th</sup> birthday party. This information will also be added to the newsletter.

New Business:

Cindy Rowe presented to the board a template of the Youth Protection Guidelines. These guidelines must be adopted per Kiwanis national by October 1, 2014. The guideline was distributed to the members and guests and discussed. It was reported that our club will partner with Hillsdale Community Schools and Community Action Agency to utilize the source ICHAT for accessing the information required for the background checks. Any member who has had a check already can bring a copy of that report to the club secretary for the files. It was decided that the board members and club officers would complete the applications first, and encourage all existing members and any new members to undertake the background check. This is a requirement for any Kiwanis advisors working with SLPs. Annual member training is necessary, with Webinars available. Motion by Roberts, second by Bianchi to approve the policy as revised. Motion carried. Cindy Rowe to supply policy with revisions to club secretary.

There was discussion regarding weekly programs. There is interest in having one meeting per month to discuss club business, and another meeting each month (during the schools year) to give awards. There will be a club meeting soon to involve the membership in giving ideas of the types of programs that hold the most interest.

There has been no one handling the club scrapbook recently. It was suggested that photographs, along with brief descriptions should be the responsibility of every member and that adding these to the newsletter would make the newsletter a chronological resource of club events.

Jackie Wickham expressed a need for earlier communication from the club regarding “March is reading Month” and the corresponding bicycle program. The teachers and staff need sufficient time to plan events and activities. Jackie’s suggested that the information be delivered to the ISD for distribution to the county school districts no later than the end of January, 2015. This request will be relayed to David Watkins.

A leave of absence was requested by Beth Caswell for the period October 28<sup>th</sup> to November 11<sup>th</sup>, inclusive. Motion by Roberts, second by Bianchi, motion carried.

Meeting adjourned at 8:30 pm.

Next Board Meeting shall be Monday, November 24, 2014 at 7:00 p.m.

Respectfully Submitted,  
Lisa Roberts, Acting Secretary